

ANNEXURE-1

**PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE
4(1) (b) (i) OF THE RIGHT TO INFORMATION ACT, 2005**

(The particulars of the organization, functions and duties)

Sr. No.	Name of the Organization/ Department/Board/Corporation/ Institution.	Function and duties (in brief)
1.	<u>SUB DIVISIONAL MAGISTRATE (CENTRAL)</u> <u>Area: Sectors 1, 2, 3 ,4 ,5 ,6 ,8 ,9 , 10,11,12,14,15,16,17,22,23,24 & 25 and Villages Kaimbwala, Lahora, Khuda Jassu, Sarangpur, Dhanas, Khuda Alisher respectively;</u>	a) Incharge of the Sub-Division (Central) of the District b) To organized & recommend the names of Haj Piligrims to Haj Committee, Bombay as Coordinator of Haj Committee. c) Holding of Court i.e. Criminal Cases under Section 106 to 124, 133,145 & 173 of Cr.P.C, Eviction cases and Revenue cases. d) Issuance of SC/OBC/Residence/ Income/Legal Heirs/ Solvency and Nationality Certificates. e) Order on late report of Birth/Death Certificates. f) Change of parents name in case of Adopted cases. g) Authentication of declarations for publication of news papers, magazines and printing presses. h) Counter signatures of all documents. i) Marriage Officer under Special Marriage Act, 1954. j) Event permissions. k) Sound permission.